

2017 VENDOR AGREEMENT PAYMENT & INSURANCE INFORMATION

ACCEPTANCE - Please be advised that Vendors are considered accepted when the following has been received by the Vendor Coordinator:

- All booth fees have been paid in full.
- All required permits (food service and/or fire) have been submitted.
- Proof of insurance as indicated below on this agreement has been submitted.
- A completed signed Vendor Application & Agreement have been submitted.

REFUNDS & CANCELLATIONS - Please be advised that all Refunds and Cancellations are subject to the following:

- Vendor must give Vendor Coordinator notice of cancellation by April 20, 2017.
- There will be no refunds AFTER April 20, 2017.
- There will be no refunds for low sales.
- There will be no refunds if the vendor does not abide by the Vendor Rules and Guidelines and is removed from the festival.

VENDOR COORDINATORS AND CONTACT INFORMATION – Please keep the following phone numbers and email addresses with you for quick access:

Lilia Gonzalez 707-321-2156 <u>liligtravel@sbcglobal.net</u>
 Veronica Cruz 707-480-8376 <u>vcruz1@hotmail.com</u>

PAYMENTS – Please submit your payment as indicated below:

• Make check payable to: Roseland Cinco de Mayo Festival

• Mail all correspondence to: CDM Vendor Coordinator

PO Box 15156

Santa Rosa, CA 95402

OR

• Deliver to: EXCHANGE BANK - Dutton Office only

(Please ask for Carmen Garcia)

INSURAN	CE – Please check the app	propriate box for your insura	nce situation:
or a. b.	equivalent) which names the County of Sonoma, its en City of Santa Rosa, its en	it proof of general and liability ne following entities as addition aployees, officers, and agents aployees, officers, and agents to Festival and its board, comm	nal insured:
2. I wil	The Cinco de Mayo Com	of coverage because an endorse mittee will consider accepting the type of business the applican	this alternative proof of
3. I do a.	depending on the type bu	quest a waiver. mittee will consider waiving the siness the applicant will be controlled and the application of the application.	ducting or will charge a fee
similar iten complete aj agreement (attached) a de Mayo Fo City of San against any arise out of	ns, and reserves the right pplications with signature indicates that you, the apand further agree to releastival, its board and comta Rosa, the County of So and all liability for loss,	to final approval of all applice and any required documents plicant, have read and agree use, indemnify and hold harm mittees, volunteers, agents and noma and its employees, officed amage, injury to any personal e Roseland Cinco De Mayo Fouch entities/persons.	eants. We will only accept so by signing this to the Festival Rules less the Roseland Cinco and management team, the cers and agents from and for property that may
the 2017 Go violate any	eneral Event & Vendor In of these rules that I may endor fees and/or I may r	ent and vendor rules as listed nformation and Rules. I furth be asked to leave the festival not be invited to return to par	ner understand that if I premises without any
Signature o	of Responsible Party	Printed Name	// Date